

May 21, 2025

Records Custodian  
Louisville Metro Police Department  
701 West Ormsby Avenue  
Louisville, KY 40203  
<https://louisvillemetrogov-ky.nextrequest.com/requts/new>

***Via electronic online submission***

RE: Request for Public Records Under Kentucky’s Open Records Act, KRS § 61.870, *et seq.*

Dear Custodian of Records,

On behalf of the ACLU of Kentucky and the Louisville Urban League,<sup>1</sup> we write to submit an Open Records Act request seeking the opportunity to inspect and copy certain public records that are “prepared, owned, used, in the possession of or retained by” the Louisville Metro Police Department (LMPD). KRS § 61.870(2).

This request seeks copies of public records concerning LMPD’s policies and practices related to use of force and investigative stops. This request specifically seeks copies of the following public records:

1. Reportable Force Administrative Incident Reports (Use of Force Reports) (see SOP 9.3.7)<sup>2</sup> for the fifty (50) separate incidents involving Level 2 uses of force that are closest in time to, and predating, April 30, 2025; and, for each, the corresponding:
  - a. Use of Force Involved Officer Statement (LMPD form #24-001).
  - b. Any completed findings and recommendations from the Force Investigations Review Unit (FIRU) (see SOP 9.3.14).

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<sup>1</sup> The ACLU of Kentucky and the Louisville Urban League are Kentucky-based nonprofit organizations whose principal place of business is in Louisville, Kentucky. Thus, each organization is a “[r]esident of the Commonwealth” for purposes of this request. KRS § 61.870(10)(b); § 61.872(1).

<sup>2</sup> “SOP” refers to LMPD Standard Operating Procedures.

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2. Use of Force Reports for the fifty (50) separate incidents involving Level 3 uses of force that are closest in time to, and predating, April 30, 2025; and, for each, the corresponding:
  - a. Use of Force Involved Officer Statement (LMPD form #24-001).
  - b. Any completed findings and recommendations from the FIRU.
3. Use of Force Reports for the fifty (50) separate incidents involving use of force that are closest in time to, and predating, September 30, 2024.
4. Citizen Stop Reports (see SOP 3.6, 7.12) involving traffic stops for the fifty (50) separate traffic stops where an arrest was made that are closest in time to, and predating, May 21, 2025; and, for each, the corresponding arrest report.
5. Citizen Stop Reports (see SOP 3.6) involving pedestrian stops for the fifty (50) separate pedestrian stops where an arrest was made that are closest in time to, and predating, May 21, 2025; and, for each, the corresponding arrest report.
6. LMPD Chief's Office's annual statistical summary of complaints and disciplinary action on departmental members, for 2022, 2023, and 2024 (see SOP 2.10.1).
7. Any compilation of statistics of use of force data for the LMPD command staff and the Performance Review Board ("PRB"), such as would have been required under the Consent Decree (see Consent Decree, *United States v. Louisville Metro/ Jefferson County Government*, ¶ 152) closest in time to, and predating, May 21, 2025.<sup>3</sup>
8. Any audit of Use of Force Reviews, such as would have been required under the Consent Decree (see Consent Decree, *United States v. Louisville Metro/ Jefferson County Government*, ¶ 153) closest in time to, and predating, May 21, 2025.<sup>4</sup>

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<sup>3</sup> Paragraph 152 provides: "LMPD will compile statistics of relevant force-related data for the LMPD command staff and PRB. LMPD may accomplish this by generating a regularly-updated dashboard."

<sup>4</sup> Paragraph 153 provides: "LMPD will periodically audit Use of Force Reviews to identify significant trends, to correct deficient policies and practices, and to improve performance and supervision."

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9. Documents that identify the total number of Use of Force Reports, and the total number of each level of force recorded, for the period May 1, 2024, through April 30, 2025.

We seek only non-privileged, non-protected, public data, and we do not seek personal identifying information of witnesses or victims, or other personal information protected from disclosure.

If you choose to withhold any documents that are responsive to this request, please note that KRS § 61.880(1) requires that you identify the specific Open Records exception “authorizing the withholding of the record and a brief explanation of how the exception applies to the record withheld,” and that you notify us within five (5) days of this request. In addition, this request is made with the assumption that you will redact any such information that, without redaction, would otherwise preclude you from complying fully with this request. For any redactions, please provide the specific exemption you are claiming for each instance of redaction. In addition, ensure the redactions are clearly delineated and identified so that a redaction can be differentiated from a blank section of the record. This request is ongoing, so should any requested materials that were initially considered exempt become non-exempt, please notify us.

You must comply with this request by delivering electronic copies to [corey@aclu-ky.org](mailto:corey@aclu-ky.org), or by sending hard copies to the office of Corey Shapiro at the address provided in the signature block below, pursuant to KRS § 61.872(3)(b). Arrangements can also be made to supply you with a CD, flash drive, or email address capable of receiving larger quantities of data.

We do not seek records for any commercial purpose. If the costs of responding will exceed \$100, please contact Mr. Shapiro for approval prior to completing the request. We are available to answer any questions you may have about this request and will readily work with you to establish a process for fulfilling this request in an efficient and economical manner.

Thank you in advance for your cooperation and attention to this matter, and we look forward to receiving your response.



325 W. MAIN ST.  
SUITE 2210  
LOUISVILLE, KY 40202

(502) 581-9746  
ACLU-KY.ORG  
@ACLUofKY

Sincerely,

Corey M. Shapiro  
Legal Director  
American Civil Liberties Union of Kentucky  
325 W. Main St., Suite 2210  
Louisville, KY 40202  
(502) 581-9746  
[corey@aclu-ky.org](mailto:corey@aclu-ky.org)

Lyndon Pryor  
President & CEO  
Louisville Urban League  
1535 West Broadway  
Louisville, KY 40203  
(502) 585-4622